

2024 Recital Packet

Dear Students and Families,

It is with great pleasure that I welcome your participation in this year's show, *Word Play*. This will be our 42nd annual recital! Each year we strive to produce a show that is a source of entertainment for our audience and a happy and proud experience for our students. This year's show will take place at Bedford High School over the weekend of April 5-7.

This packet of information serves as an important communication with parents. After reviewing this essential information, please call or email with questions for further assistance. A review of dress rehearsal procedures will be discussed during your child's costume distribution time (see below for more information). We appreciate the opportunity to share this special event with your child and family. Thank you for your cooperation as we finalize all the logistics for the recital weekend. Please keep an eye on your email (and spam/junk folder) for regular updates as we get closer!

Thank you,
Thelma and the The Dance Inn staff

PLEASE MARK THESE DATES & TIMES:


FEBRUARY 26th – RECITAL TICKETS GO ON SALE ONLINE AT 9:00 AM FOR RECREATIONAL FAMILIES (you will be emailed a code if you have a \$0 account balance) *Please make sure that you have the correct date & time for your child's performance(s) when buying tickets. Reference the chart on the next page to locate your child's class(es) and see which show(s) they are in. Ticket purchases are non-refundable. If you have any questions about which show(s) to purchase tickets for, please reach out to the office before purchasing.*

All rehearsals and shows will be held at Bedford High School:

- ★ **Opening Night Show: Friday, April 5, 7:30 p.m. (Legacy, YI, About Time Tappers)**
- ★ **Show 1: Saturday, April 6, 12:00 p.m.**
 - Dress Rehearsals: Sunday, March 24 & Monday, March 25th
- ★ **Show 2: Saturday, April 6, 4:00 p.m.**
 - Dress Rehearsals: Sunday, March 24 & Tuesday, March 26th
- ★ **Show 3: Sunday, April 7, 12:00 p.m.**
 - Dress Rehearsals: Sunday, March 24 & Wednesday, March 27th
- ★ **Show 4: Sunday, April 7, 4:00 p.m.**
 - Dress Rehearsals: Sunday, March 24 & Thursday, March 28th

PLEASE NOTE YOUR STUDENT'S PERFORMANCE:

Please see the below chart to confirm which show/shows your child will be performing in. A larger chart is attached to this email.

		Recital 2024, and all rehearsals, are at Bedford High School	
Please find your dancer's current class to find which show and rehearsals they will be in. Mark these dates and times on your calendar and we will be sharing additional information soon!			
Show Date: Saturday April 6th Show Time: 12:00 PM	Show Date: Saturday April 6th Show Time: 4:00 PM	Show Date: Sunday April 7th Show Time: 12:00 PM	Show Date: Sunday April 7th Show Time: 4:00 PM
First Dress Rehearsal: Sunday March 24th (specific rehearsal times will be released soon) Full Show Rehearsal: Monday March 25th 5:00-8:00pm	First Dress Rehearsal: Sunday March 24th (specific rehearsal times will be released soon) Full Show Rehearsal: Tuesday March 26th 5:00-8:00pm	First Dress Rehearsal: Sunday March 24th (specific rehearsal times will be released soon) Full Show Rehearsal: Wednesday March 27th 5:00-8:00pm	First Dress Rehearsal: Sunday March 24th (specific rehearsal times will be released soon) Full Show Rehearsal: Thursday March 28th 5:00-8:00pm
3/4 Year Intro Thursday 3:15 to 4:15	3 Year Intro Saturday 9:00 to 9:45	4 Year Intro Saturday 10:00 to 11:00	3/4 Year Intro Saturday 10:45 to 11:45
4 Year Intro Monday 3:15 to 4:15	Kindergarten Saturday 9:45 to 10:45	Kindergarten Friday 3:00 to 4:00	Kindergarten Thursday 4:15 to 5:15
Kindergarten Tuesday 4:15 to 5:15	TJB I Saturday 9:00 to 10:00	TJB I Friday 2:00 to 3:00	TJB II B Wednesday 4:15 to 5:30
TJB I Monday 4:15 to 5:15	TJB II/III Thursday 6:15 to 7:30	TJB II A Wednesday 4:15 to 5:30	TJB II/III Saturday 11:00 to 12:15
TJB II Monday 4:15 to 5:30	TJB III Wednesday 5:30 to 7:00	TJB III Friday 1:30 to 3:00	TJB III Monday 5:30 to 7:00
TJB V Friday 4:00 to 5:30	Adaptive Virtual Saturday 11:00 to 11:45	TJB IV Wednesday 5:30 to 7:00	Youth Intensive 1 Jazz
Adaptive II Tuesday 6:00 to 6:45	Teen Contemp I Mon 7:00 to 8:00	Teen Contemp III Monday 8:00 to 9:00	Teen Contemp II Tues 7:30 to 8:30
Hip Hop 1 Tuesday 6:30-7:30	Hip Hop I/II Wednesday 5:30 to 6:30	Hip Hop I Friday 3:00 to 4:00	Hip Hop I Wednesday 4:30 to 5:30
Hip Hop IV+ Monday 6:15 to 7:15	Hip Hop IV Monday 5:15 to 6:15	Teen Hip Hop Friday 5:15 to 6:15	Hip Hop V Wednesday 6:30 to 7:30
Hip Hop III Monday 4:15 to 5:15	Hip Hop II Saturday 12:00 to 1:00	Teen Jazz Wednesday 7:00 to 8:00	Hip Hop 2 Friday 4:00 to 5:00
Youth Intensive Ballet	Adult Advanced Tap Monday 8:00 to 9:00	Adult Adv. Beginner Tap Mon 6:00 to 7:00/Fri 9:45 to 10:45	Adult Intermediate Tap Mon 7:00 to 8:00/Fri 10:45 to 11:45
Youth Intensive 3 Tap/Jazz	Youth Intensive 2 Tap/Jazz	Teen Tap 2 Wednesday 8:00 to 8:45	Youth Intensive 2 Jazz
	Youth Intensive 1 Tap/Jazz		Youth Intensive 3 Tap
			Adult Jazz
** Legacy Dance Company & Youth Intensive Production will perform in all 4 recreational shows plus the additional Friday night show			

LOCATION

Bedford High School is located at 9 Mudge Way, Bedford, MA. The main entrance to the school has direct access to the auditorium.

DRESS REHEARSALS

NO REGULAR CLASSES WILL BE HELD MARCH 25-28. THERE ARE REGULAR CLASSES 3/29-4/4. There will likely be an altered schedule on Friday 4/5, details TBD.

All recreational students (preschool/Kindergarten, TJB, Hip Hop, Teens, Adaptive, adults, YI) will be scheduled to rehearse in costume on the BHS stage on **Sunday, March 24** (see detailed schedule below). **Please arrive 30 minutes before the on stage time listed, in costume with hair & makeup already done.** Mark Lawrence Photography will be set up in a nearby classroom for group and individual pictures.

Sunday, March 24 - Full Costume Rehearsal; any/ all costume changes will be done in the auditorium space, as we don't have access to the dressing rooms during dress rehearsals. One parent/guardian must be present with all children for the duration of rehearsal. Each group will go get a group picture after their dance is done on stage (TJB classes will get their group picture after they finish rehearsing their second dance). You may also order individual pictures at this time.

Arrive 30 Minutes prior to the start time for each group:

**Times subject to change slightly depending on if we are running ahead of or behind schedule throughout the day.*

On Stage Times:

Groups:

10:00 - 10:15 -	Virtual Adaptive (arrive at 9:30)
10:15 - 11:15 -	Legacy Opener & Closer (then staying to take group pictures)
11:15 - 11:30 -	Adaptive II (arrive at 10:45)
11:30 - 12:20 -	All preschool (arrive at 11:00)
12:20 - 1:00 -	All Kindergarten (arrive at 11:50)
1:00 - 1:30 -	All TJB I (arrive at 12:30)
1:30 - 2:10 -	All TJB II & TJB II/III Saturday (arrive at 1:00)
2:10 - 3:10 -	TJB II/III Thurs, all TJB III, TJB IV, TJB V (arrive at 1:40)
3:10 - 3:40 -	All Hip Hop 1, Hip Hop 1/2, all Hip Hop 2 (arrive at 2:40)
3:40 - 4:05 -	Hip Hop 3, 4, 4+, 5, Teen Hip Hop (arrive at 3:10)
4:05 - 5:20 -	All TEEN classes - Tap, Jazz, Contemporary (arrive at 3:40)
4:20 - 5:35 -	Adult Tap (arrive at 4:00)
5:55 - 6:15 -	Adult Jazz (arrive at 5:30)
4:35 - 7:15 -	YI (check YI Blog for official arrival time; many YI dancers will need to arrive earlier for their rec class(es))

FULL SHOW RUN THROUGHGS: Full dress rehearsals done in the order of each show. One parent/guardian must be present for duration of rehearsal for all preschool and elementary aged children.

PLEASE ARRIVE AT 5:15 IN HAIR, MAKEUP, AND COSTUME. Preschoolers and Kindergarteners may leave as soon as they finish on stage. They will be brought back into the audience when they are done. **All other students will remain for the duration of the show to rehearse the FINALE. Trophies will be distributed and seniors will be acknowledged at the end of each rehearsal.**

Show One(4/6 @12pm): Monday, March 25 - 5:45 - 7:45 (Arrive at 5:15)

Show Two(4/6 @4pm): Tuesday, March 26 - 5:45 - 7:45 (Arrive at 5:15)

Show Three(4/7 @12pm): Wednesday, March 27 - 5:45 - 7:45 (Arrive at 5:15)

Show Four(4/7 @4pm): Thursday, March 28 - 5:45 - 7:45 (Arrive at 5:15)

IMPORTANT DATES

February

5 - BALANCES WERE DUE AND MUST BE PAID IN FULL. Anyone on a payment plan must be up to date on payments and on track to be paid up in March. If you have an outstanding balance please make a payment now.

8 - Graduating Senior families will get access to ticket sales online - codes have already been emailed out, please check to make sure you have them. Sales will open at 9 am on 2/8.

11 - Legacy Dance Company families will get access to ticket sales online (**ONLY IF BALANCE IS PAID IN FULL OR YOU ARE UP TO DATE ON PAYMENT PLAN**). Codes will be emailed out Friday 2/9 and you may use them beginning at 9 am on Sunday 2/11

18 - Youth Intensive families will get access to ticket sales online (**ONLY IF BALANCE IS PAID IN FULL OR YOU ARE UP TO DATE ON A PAYMENT PLAN**). Codes will be emailed out on Friday 2/16 and you may use them beginning at 9 am on Sunday 2/18.

19 - 24 - School Vacation Week: **REGULAR CLASSES WILL BE HELD AND FAMILIES SHOULD NOTIFY ALLY IN ADVANCE IF YOU WILL NOT BE PRESENT FOR YOUR CLASS**

26 - Recreational families will gain access to ticket sales. **YOU WILL ONLY BE SENT A CODE IF YOUR BALANCE IS PAID IN FULL OR YOU ARE UP TO DATE ON A PAYMENT PLAN.** You cannot purchase tickets without an access code.

26 - Costume Distribution/Parent Observation days will begin (Calendar was sent out previously)

March

1 - 13 - Costume Distribution/Parent Observation days continue

24 - Dress rehearsal day at Bedford High School (see schedule above)

25 - 28 - Full Show Run Through Rehearsals at Bedford High School (see schedule above)

29 - 30 - Classes will be held on Good Friday and Saturday of Easter weekend (please notify Ally if you can't be present on either of these two days)

April

1 - 5 - Regular classes will be held (will likely need to run an adjusted schedule on Friday 4/5; details TBD)

2 - Youth Intensive & Legacy rehearsal at Bedford High School

5 - Legacy/YI Opening Night Show! 7:30 pm

6 - 7 - Recital Weekend! 12:00 & 4:00 each day

10 - 11 - Recital Video Parties & Early Fall/Winter 2024-2025 Registration!

15 - 21 - School Vacation Week- Studio Closed

22 - Spring session begins-register now! Current classes end at the recital

COSTUMES

Your child's costume will be distributed during their class observation day in late February or early March. A costume distribution schedule has already been sent out and will be sent again before February vacation week.

TROPHIES

Students who have participated in 5, 10 or 15 recitals are celebrated with a trophy that is given at the Full Show Run Through Rehearsals. **If your child qualifies for this award, please contact the office no later than March 1st to let us know.** Trophies will be ordered on March 2nd. Once the order is placed, we cannot add additional trophies. Graduating seniors are also acknowledged during our trophy ceremony.

RECITAL TICKET INFORMATION

While we are not limiting ticket sales this year, we would like to strongly advise families to be considerate of the studio as a whole when purchasing tickets. This venue has about 530 available seats (larger than the Regent but half the size of LHS) and we want to ensure every family is able to buy tickets to each show their child is in. Please only purchase tickets for friends/ family that have confirmed they will attend and refrain from buying large quantities of tickets (i.e. 10+) with the hope that you can use them all.

All 2024 recital tickets will be ordered online at:


<https://26600.danceticketing.com/>

All balances MUST be paid in full prior to ordering recital tickets. You will not receive a code if you have a balance on your account or are not up to date on a payment plan.

All ticket codes will be emailed directly from the ticketing website so be on the lookout for anything from Dance Recital Ticketing or DRT. Priority code emails come from a No-Reply sender. Check junk/spam folders if you don't receive anything on the scheduled dates. They will be mailed to the emails we have on file on your Studio Director account.

1. High School seniors will receive an email with a priority code and will have the opportunity to order tickets early on Thursday, February 8th at 9:00am.
2. Legacy Dance Company members will receive an email with a priority code on Friday, February 9th and will have the opportunity to order tickets early on **Sunday, February 11th** at 9:00 am, ONLY IF YOUR BALANCE IS PAID.
3. Youth Intensive families will receive an email with a priority code on Friday, February 16th and will have the opportunity to order tickets early on **Sunday, February 18th** at 9:00 am, ONLY IF YOUR BALANCE IS PAID.
4. The remainder of the studio (with a \$0.00 balance) will be emailed a unique code to use to order tickets online on **Monday February 26th** at 9:00am. Once everyone has paid their bills, codes will no longer be needed and everyone can return to the site and order as many tickets as they like.
5. If you have a balance on your account you will not receive a code until your balance is paid or you are up to date with your payment plan. Please email us once you pay so we can send you a code.

6. You can order as many tickets as you like online with your personal code but each code can only be used once. New codes may be requested if needed.
7. Any family who has their children in different shows will receive a coupon code for 2 free tickets in addition to the priority code. Please be sure to write down the coupon code to be used when you're purchasing tickets.
8. Tickets can be printed or downloaded to your device. The Dance Inn will accept a picture on your phone for entrance to the show. You do not need a physical copy if you have your receipt on your phone the day of the event.
9. All dancers (including preschool & kindergarten) are backstage for the entirety of the show so they will not need a ticket for the show they are in.
10. It is the responsibility of the parents to complete the ticket order. Double-check that you are ordering for the correct show (see image below):

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4 Year Intro Monday 3:15 to 4:15	Kindergarten Saturday 9:45 to 10:45	Kindergarten Friday 3:00 to 4:00	Kindergarten Thursday 4:15 to 5:15
Kindergarten Tuesday 4:15 to 5:15	TJB I Saturday 9:00 to 10:00	TJB I Friday 2:00 to 3:00	TJB II B Wednesday 4:15 to 5:30
TJB I Monday 4:15 to 5:15	TJB II/III Thursday 6:15 to 7:30	TJB II A Wednesday 4:15 to 5:30	TJB II/III Saturday 11:00 to 12:15
TJB II Monday 4:15 to 5:30	TJB III Wednesday 5:30 to 7:00	TJB III Friday 1:30 to 3:00	TJB III Monday 5:30 to 7:00
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Adaptive II Tuesday 6:00 to 6:45	Teen Contemp 1 Mon 7:00 to 8:00	Teen Contemp III Monday 8:00 to 9:00	Teen Contemp II Tues 7:30 to 8:30
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Youth Intensive 3 Tap/Jazz	Youth Intensive 2 Tap/Jazz	Teen Tap 2 Wednesday 8:00 to 8:45	Youth Intensive 2 Jazz
	Youth Intensive 1 Tap/Jazz		Youth Intensive 3 Tap
			Adult Jazz
** Legacy Dance Company & Youth Intensive Production will perform in all 4 recreational shows plus the additional Friday night show			

Please note the following policies to avoid a delay in processing your ticket order –

All balances must be paid in full prior to purchasing tickets. Tickets cannot be reserved without full payment. **Tickets are \$24 each plus processing fees.** Each person admitted to the auditorium needs a ticket, regardless of age. Please do not bring children under 3. Children ages 3 and above need their own ticket to enjoy the show. Performers do not need a ticket and will remain backstage for the entirety of the show.

Massachusetts Fire Laws direct that no one may have another person sitting on their lap in the auditorium.

Tickets will not be refunded or exchanged. **Please complete your order carefully!**

VOLUNTEER INFORMATION

Parents who volunteer to help out at a recital are eligible to receive a free ticket to any performance throughout the weekend. Volunteer forms (found below) must be filled out and returned to the office before you purchase your tickets so that Ally can send you your special volunteer code.

Parent volunteers are essential to running our shows smoothly. Most parents choose to volunteer for a show their child is not performing in but you may choose any of the Saturday/Sunday shows to volunteer for. If you are someone who was awarded a scholarship this year, we kindly ask that you volunteer for a show in return. Please fill out the below form if you are willing and able to volunteer at one of the shows.



**Recital Volunteer Form Please
return before March 10, 2024**

Name: _____ Daytime Phone: _____

Email: _____

Be part of the production team and get to know our wonderful dancers! Parent/Adult Volunteers are needed to assist our dancers in looking their best and making sure they are staying calm backstage. Please indicate your willingness and ability to help by checking the boxes below. Most volunteers choose to volunteer in a show their child is not in but you are always welcome to volunteer for a show they are in if you prefer.

*If you are someone who was rewarded a scholarship this year, we kindly ask that you volunteer at one of the shows in return.

Volunteers will be contacted by Ally Michitson to confirm and finalize arrangements. Volunteers will need to arrive 60-90 minutes before show time and stay until all dancers in their group have been picked up.

*Anyone who turns in their volunteer form before they purchase tickets will be given a coupon for one free ticket to any show.

I can help with: Dressing Room Attendant Preschool Chaperone

Dressing room attendants & preschool chaperones must stay in the dressing room throughout the performances.

Sat. April 6, 12:00pm

Sat. April 6, 4:00pm

Sun. April 7, 12:00pm

Sun. April 7, 4:00pm

Frequently Asked Questions:

Will tickets be sold on the day of the show? Yes, if there are still seats available. Online sales will remain open until the beginning of each show or until sold out.

Where is the best place to sit? All the seats provide equal visibility in this auditorium. There is no balcony.

Is there wheelchair seating? Wheelchair accessible seating is available on the left & right side of the auditorium in the back rows. You can reserve a wheelchair spot & an accompanying chair when purchasing tickets online.

I'm going to volunteer at a different recital than the one my child is performing in, how can I redeem the free ticket? Once you have handed in your volunteer form you will receive a one-time use discount code that will allow you one free ticket to any show. You will need to choose a show you are not working. You must turn in your volunteer form before purchasing tickets to receive the coupon!

My children are not in the same show, can I get any free or discounted tickets? For families who have children in multiple shows, they are able to get 2 free tickets to any show. We will send out coupon codes to the families this applies to. This does not apply to children in multiple classes who have each class in a different show.

I don't have the code to purchase tickets but my bill is paid. What do I do? If you do not see an email with your priority code please email the office. We can locate your code and will try to send it again or just tell you what the code is.