

# THE dance!nn

celebrating over 30 years of dance education

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[www.thedanceinn.com](http://www.thedanceinn.com) email: [office@thedanceinn.com](mailto:office@thedanceinn.com)

Thelma L. Goldberg, Director

## 2017 Recital Packet

Dear Families,

It is with great pleasure that I welcome your participation in this year's show, ***35 Rhythm and Jive!*** This will be our **35<sup>th</sup>** annual recital! Each year we strive to produce a show that is a source of entertainment for our audience and a happy and proud experience for our students. This packet of information serves as an important communication with parents. After reviewing this information, please call or email with questions for further assistance. A review of dress rehearsal procedures will be discussed during your child's costume distribution time. We appreciate the opportunity to share this special event with your child and family. Please keep an eye on your email for regular "Recital Updates" as we get closer!

### ***Please MARK THESE DATES:***

Recital dates/performances were announced in November. Please confirm your child's performance at one of the shows below:

### **FEBRUARY 6<sup>TH</sup> – ACCEPTING TICKET ORDER FORMS**

#### **At Lexington High School:**

Performance: Saturday Matinee, April 8, 1:00 p.m.

Dress Rehearsal: – see attached schedule for details

Performance: Saturday Evening, April 8, 5:00 p.m.

Dress Rehearsal: – see attached schedule for details

Performance: Sunday Matinee, April 9, 4:00 p.m.

Dress Rehearsal: – see attached sheet for details

The rehearsal schedule is on a separate attached sheet and available online at [www.thedanceinn.com](http://www.thedanceinn.com)

***Lexington High School is located at 251 Waltham Street, Lexington, 02421. We recommend you enter via Worthen Road, where the field house dome is and go in the main entrance. You will be directed to the auditorium from there.***

### **IMPORTANT DATES TO REMEMBER**

#### **January**

**18 - Recital Packets Emailed Home – *NOW ACCEPTING TICKET ORDER FORMS***

#### **February**

**1 - ALL BALANCES ARE DUE.** We will not release seats unless your account is paid in full. Thank you for your cooperation!

**13** - Ticket orders will begin to be processed by date of delivery. They may be dropped off prior to this date. At this time you may also drop off your flower order and volunteer form.

**13** - Costume Distribution Begins

**20 - 25 - School Vacation Week: CLASSES ARE HELD**

### March

**13** - Recital Flower Bouquet Order Forms & Volunteer Forms are due.

**13** - Tickets can be picked up at The Dance Inn beginning on this day, during your child's regular class times or during regular office hours 3:00-9:00pm Monday, 1:00-8:00 Tuesday, 12:00-6:00pm Wednesday - Friday & Saturday 9:00-12:00pm

**18 & 26** - Dress Rehearsals, Lexington High School (see rehearsal schedule) Some regularly scheduled Saturday classes will be held.

### April

**3 - 7** - Last week of regular scheduled classes!

**8 & 9** - Recital Weekend: Saturday Matinee, 1pm.  
Saturday Evening, 5pm. Sunday Matinee, 4pm

**10 - 13** - Video Party / Early Registration for Fall 2017-18

**14 - 23** - The Dance Inn is closed

**24** - Spring Session Begins

**June - August**  
**Summer Camps**

## **Recital Ticket Information**

The ticket order form is included below with additional form for flower orders.

1. All ticket orders must be delivered by hand or mail to the **Lexington office** at 1403 Massachusetts Avenue, Lexington, MA 02420
2. Please be sure your child's balances are paid PRIOR to delivering your form. All balances are due by February 1st. **Please do not send payments with ticket orders as we will not be able to process payments when we are pulling tickets.**
3. Ticket orders received **on or before February 13** will be placed in a DAY ONE box.
4. Ticket orders received on February 14 will be placed in a DAY TWO box; tickets received February 15 in a DAY THREE box, etc.
5. Envelopes are pulled at random in the order of the box they are in.
6. It is the responsibility of the parents to complete the ticket order form. **Double-check that you are ordering for the correct show.**

### **Frequently Asked Questions:**

**What can I do to sit with my friends?** Mail or hand-deliver all your ticket order forms and payments in the **same envelope**.

**My husband needs an aisle seat!** Make a note in the space provided on the order form if an aisle seat is a **necessity**. It may mean you sit further back but, if a special seating arrangement is important to you, let us know! We will try to accommodate requests.

**When will I get my tickets?** Parents and students (Gr. 6+ with parent's permission) can pick up tickets at the Lexington studio beginning **March 13th**.

**Will tickets be sold on the day of the show?** Yes, if there are still seats available.

**Where is the best place to sit?** All the seats are good in this auditorium. There is a balcony for individuals who prefer watching from above.

**I'm going to volunteer at a different recital than the one my child is performing in, how do I note that on my form so I can redeem the free ticket?** Just make a note of that next to the ticket payment section. In order for this to go through you must confirm with Kristin Cobb ([office@thedanceinn.com](mailto:office@thedanceinn.com)) that you are in fact registered to work a different show.

**What about handicapped seating?** Handicapped seating is available throughout the auditorium, in the front side rows, the back corners and the center of the balcony. In addition, we seat guests with visual disabilities in the front row. In order to accommodate your requests, we **MUST** receive your ticket order by the first day, **HAND-DELIVER IT TO OUR STUDIO MANAGER AND INDICATE ON THE OUTSIDE OF THE ENVELOPE THAT YOU NEED A HANDICAPPED SEAT.**

**Please note the following policies to avoid a delay in processing your ticket order –**

- 1. All balances must be paid in full prior to issuing tickets.** Tickets cannot be reserved without full payment. **Tickets cost \$18 each.** Each person admitted to the auditorium needs a ticket, regardless of age. Please do not bring children under 3. Children ages 3 and above need their own ticket to enjoy the show, this includes preschool performers who can join their parents in the auditorium after intermission.
- 2. Performers must change into street clothes before sitting in the auditorium.**
- 3. Massachusetts Fire Laws direct that no one may have another person sitting on their lap in the auditorium.**
- 4. Tickets will not be refunded or exchanged. *Please complete your order form carefully!***

# RECITAL 2017

35 Rhythm and Jive!

## TICKET ORDER FORM

**NOW ACCEPTING TICKET ORDER FORMS – Day one now – Feb. 13<sup>th</sup>**

Please print clearly and check your order.

**Be sure you're ordering tickets for the right show(s)!**

**Tickets will not be refunded or exchanged.**

*\*Please note all tuition and costume balances must be paid in full in order for your tickets to be pulled.\**

**IMPORTANT: ALL 3, 4, & Kindergarten CLASS PERFORMERS NEED A TICKET and MUST BE CHANGED INTO STREET CLOTHES TO SIT IN THE AUDIENCE.**

*\*Dancers in TJB Level 1, Hip Hop 1 and above and teens remain backstage throughout the show.*

Dancer's Name \_\_\_\_\_ Parent's Name \_\_\_\_\_

Total # of Sat. 1:00 pm tickets \_\_\_\_\_ @ \$18.00 = \$ \_\_\_\_\_ Cost of Sat. 1:00 p.m. tickets

Total # of Sat. 5:00 pm tickets \_\_\_\_\_ @ \$18.00 = \$ \_\_\_\_\_ Cost of Sat. 5:00 p.m. tickets

Total # of Sun. 4:00 pm tickets \_\_\_\_\_ @ \$18.00 = \$ \_\_\_\_\_ Cost of Sun. 4:00 p.m. tickets

Please check here if you prefer BALCONY seats \_\_\_\_\_

Special Requests will be granted *when possible*: Aisle \_\_\_\_\_ Left Aud. \_\_\_\_\_ Right Aud. \_\_\_\_\_

\* **Handicapped** \_\_\_\_\_ (Please note: Handicapped seating is reserved for people who are limited to the use of a wheelchair and are not able to sit in a seat in the auditorium. Handicapped sections are spread out throughout the auditorium and do not guarantee seating in the front few rows.)

\* **Visually Impaired** \_\_\_\_\_

\* **People with special requests for Handicapped or Visually Impaired seating should be directed to the studio on February 13<sup>th</sup>. ([office@thedanceinn.com](mailto:office@thedanceinn.com) or 781-863-5360)\***

\* Individuals with special seating needs will be seated 40 minutes before show time.  
Please alert our lobby manager so that we may assist you.

**TOTAL # OF TICKETS:** \_\_\_\_\_ @ \$18.00 each = **TOTAL TICKET COST \$** \_\_\_\_\_

**Make checks payable to The Dance Inn** Check # \_\_\_\_\_ Amount \$ \_\_\_\_\_

Credit Card Info (Visa/MC) \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

V-Code (3 digits) \_\_\_\_\_ Exp. \_\_\_\_\_

Name on cc: \_\_\_\_\_

Signature: \_\_\_\_\_

\*\*\*\*\*

**Office use only:** Date \_\_\_\_\_ Tickets pulled \_\_\_\_\_ Total # of tickets \_\_\_\_\_ Initials: \_\_\_\_\_

**Seat numbers:**

**Saturday Matinee** \_\_\_\_\_

**Saturday Evening** \_\_\_\_\_

**Sunday Matinee** \_\_\_\_\_



# THE dance!nn

LEGACY DANCE COMPANY

## Flower Order Form Form due by 3/1/16

Support The Legacy Dance Company by purchasing a recital bouquet for your favorite dancer(s).  
All proceeds go to The Legacy Dance Company

Purchaser Name: \_\_\_\_\_

Total # of Saturday Matinee 1:00pm bouquets \_\_\_\_\_

Total # of Saturday Evening 5:00pm bouquets \_\_\_\_\_

Total # of Sunday Matinee 4:00pm bouquets \_\_\_\_\_

**Please pick up bouquets  
before the show or during  
intermission.**

**TOTAL # BOUQUETS \_\_\_\_\_ @ \$12.00 = TOTAL BOUQUET COST**

Make checks payable to *The Dance Inn*

Check #: \_\_\_\_\_ Amount \$: \_\_\_\_\_

Credit Card(Visa / MC) # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ 3 digit Code: \_\_\_\_\_ Exp: \_\_\_\_\_

Name on card: \_\_\_\_\_ Sign: \_\_\_\_\_

**RETURN BY March 1st**

### **Recital Volunteer Form**

Please return before **March 1, 2016**

***(DIYI and Legacy parents should complete a separate volunteer form  
available on your blogs)***

**Name:** \_\_\_\_\_ **Daytime Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Be part of the production team and get to know our wonderful dancers! Parent/Adult Volunteers are needed to assist our dancers in looking their best. Please indicate your willingness and ability to help by checking the boxes below. Volunteers will be contacted by Kristin Cobb to confirm and finalize arrangements. Volunteers will need to arrive 60-90 minutes before show time.**

**Parents that volunteer will be granted ONE FREE ticket to be used for another show**

**Dressing room attendants must stay in the dressing room throughout the performances.**

**I can help with:** \_\_\_\_\_ **Dressing Room Attendant** \_\_\_\_\_ **Usher** \_\_\_\_\_ **Other**

\_\_\_\_\_ **Sat., March 19, 1:00 p.m.** \_\_\_\_\_ **Sat., March 19, 5:00 p.m.**

\_\_\_\_\_ **Sun., March 20, 4:00 p.m.**